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# RMS SENTINEL

Editor : D. THEAGRAJAN

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MAY 2018

## ISSUES ON CSI SOFTWARE IN RMS OFFICES

My union constrained to write this letter to your office. We pointed the issues on CSI Software to your office many times. Without rectifying the issues in the software, CSI has been implemented in RMS offices hastily and this has resulted in the great chaos and created confusion in our daily work.

1. Bandwidth is not sufficient. It should be raised according to the operational need. Due to the low speed of broadband, the units which are dealing huge volume of mails like 50, 000 to 60,000 per Set/day could not cope up the work in time.
2. User creation for OUTSIDERS an important issue. Outsiders are using the IDs of Regular employees it may lead some discrepancy which will affect regular employees.
3. On the SAP portal (SSS), shows Sunday is a Holiday. Hence, when RMS staff in the operative side takes leave on Sunday, it shows an error message "Sunday is weekly off not to take leave on that day". As RMS (Operative Side) offices are working round the clock, Sunday should not be shown as a holiday.

4. Separate office ID is provided for each mail process like Regd., PH and EPH. As the manpower is not sufficient to operate each module in small offices, Alternative option may be provided for work simultaneously in one or more modules.
5. Employee's portal (Staff scheduling system, SSS) may kindly to be allowed to operate other than SIFY, staff can able to apply leave in their mobile / browsers.
6. In RMS offices the SAP (IPVS) may be allowed both in off line /on line like POS, enabling to cope with huge volumes of mails as well as broadband speed/ broadband failure.

My union requests the Member Postal Services (Technology) to give suitable instruction to the officer's concerned to solve the issues in CSI Software so as to facilitate smooth functioning and speedy disposal of public mails at the earliest.

Yours sincerely,

N.K.Tyagi, General secretary.

JOURNAL OF THE NATIONAL UNION OF RMS & MMS EMPLOYEES, GROUP 'C'  
CH 17-1-18, ATUL GROVE ROAD, NEW DELHI - 110 001, PHONE : 23321378

# GOVERNMENT / DEPARTMENTAL ORDERS

No. 7-14/2011-SPB-II(I)

Government of India, Ministry of Communications  
Department of posts, (Personnel Division)  
Dak Bhawan, Sansad Marg, New Delhi 110 001.

Dated : 19<sup>th</sup> March 2018

To

All Chief Postmasters General

Sub : Revision of pattern & syllabus for Limited Departmental Competitive Examination for the post of Inspector posts.

Sir/Madam,

I am directed to say that the Recruitment Rules for Inspector Posts provided for filling up of 66.66% vacancies by promotion through Limited Departmental Competitive Examination from the feeder cadres with a prescribed length of service in the grade. The existing Pattern and Syllabus for Limited Departmental Competitive Examination to fill up the vacancies in the grade of Inspector Posts has since been revised with approval of the Competent Authority and are enclosed herewith.

2. The examination will be held without the aid of books.

3. The date for holding the Examination will be communicated separately by the DE section from time to time.

Yours faithfully,

(Satya Narayana Dash)

Assistant Director General (SPN)

Pattern & Syllabus for Limited Departmental Competitive Examination for the post of Inspector Posts

Pattern of Examination :

a) Examination shall consist of 4 papers viz. paper I, II, III & IV and each paper shall carry 300 marks.

b) No. of questions :

i. 150 questions of MCQ type in Paper, I, II & III

ii. 125 questions of MCQ type in paper IV and Noting & Drafting for 50 marks.

c) Duration of Examination shall be 3 hours for each paper

d) Qualifying Marks in each paper shall be 40% subject to an overall average of 45% for General Category and 33% marks in each paper subject to an overall average of 38% for SC/ST.

e) In all cases circulars, orders and guidelines issued upto 31<sup>st</sup> Dec. of the year proceeding the year of

examination will be part of the syllabus except Annual Report and Book of information for which latest report and information available/published in DoP website will be taken.

f) Examination shall be without aid of books.

g) 25% of marks will be deducted for each wrong answer in MCQs.

h) While forwarding the application of an official to appear in examination the competent authority shall bas its recommendation on following:

i. APARs of the preceding five years shall be considered irrespective of the qualifying service prescribed in Recruitment Rules. The 'preceding five years' for the aforesaid purpose shall be decided as per the guidelines contained in DOP&T O.M. No. 22011/9/98-Estt. (D) dated 8-9-1998 read with O.M. No. 22011/9/98-Estt.(D) dated 16-6-2000. (If more than one APAR have been written for a particular year, all the APARs for the relevant years shall be considered together as the APAR for one year).

ii. APARs of the 'preceding five years' shall have at least four APAR having numerical grading equivalent to 'Good' or above;

iii. Where one or more APARs have not been written for any reason during the relevant period, the competent authority should consider the CRs of the years preceding the period on question and if in any case even these are not available, the competent authority should take the APARs of the lower grade into account to complete the number of APARs required to be considered as per (a) above. If this is also not possible, all the available APARs should be taken into account.

iv. Where an official is officiating in the next higher grade and has earned APARs in that grade, his APARs in that grade maybe considered by the competent authority in order to assess his work, conduct and performance, but no extra weightage may be given merely on the ground that he has been officiating in the higher grade.

v. Note : For the above purpose, 'competent authority' shall be the Division/Unit Head or Regional Director Postal Services/DPS(HQ), as the case may be, where the official is working.

Syllabus of Examination:

Paper I

Acts:

Indian Post Office Act, 1898

Government Savings Bank Act, 1873

Government Savings Certificate Act, 1959

PPF Act, 1968

Prevention of Money Laundering Act, 2002 and its Amendments (Necessary on account of AML/CFT Norms)

Consumer Protection Act, 1986

Information Technology Act, 2000

Rules :

Indian Post Office Rules, 1933

Post Office Savings Bank General Rules, 1981

Post Office Savings Account Rules, 1981

Post Office Recurring Deposit Rules, 1981

Post Office Time Deposit Rules, 1981

Post Office MIS Rules, 1987

Post Office Savings Certificate Rules, 1960

Senior Citizen Savings Scheme Rules, 2004

National Savings Certificate (VIII Issue) Rules, 1989

Kisan Vikas Patra Rules, 2014

Public Provident Fund Scheme, 1968

Sukanya Samridhi Yojana Rules, 2014

Post Office Life Insurance Rules, 2011

Book of BO Rules

Pradhan Mantri Yojana Schemes and its Rules – PMSBY, PMJJBY, APY

Guidelines/Instructions relating to Inland/Foreign Post:

Post Office Guide Part – I

Post Office Guide Part – II, except section VII & VIII

Domestic/Foreign Post guidelines issued by Directorate

Mail Operations and Money Remittances:

Postal Manual Volume V, except Appendix – I

Postal Manual Volume VI, Part – I, Chapter – I

Postal Manual Volume VI, Part – II, except Telegraphic Money Orders, British & Irish Postal Orders (to be deleted)

Postal Manual Volume VI, Part – III, except Appendices

Postal Manual Volume VII

Guidelines issued by Directorate on Mail network Optimization project and parcel network optimization project.

Guidelines issued by Directorate on Emo, Imo, IMTS, MMTS and IPS MO

Savings Bank and Savings Certificates:

Post Office Savings Bank Manual Volume I, II and III read with SB orders issued by Directorate from time to time.

Guidelines issued by Directorate from time to time on Core Banking Services

Postal Life Insurance and Rural Postal Life Insurance :

Guidelines issued by Directorate from time to time on PLI/RPLI and Core Insurance Solution

Annual Reports and Book of Information of Department of posts

Information Technology:

IT Modernisation project 2012 and its update.

Working knowledge on Core Banking Solutions, PLI-CIS, CSI and DARPAN.

Paper II

Chapter 2 and 6 of General Financial Rules, 2017

CVC Guidelines on Public procurement, guidelines and instructions on e-Procurement in Government of India

Manual on policies and procedures for purchase of goods and services available on website of Ministry of Finance

Schedule of Financial Powers of Divisional Heads, Heads of Circle, etc

Welfare measures available to Departmental Employees and Gramin Dak Sevak of DoP

RTI Act, 2005 and RTI Rules, 2012

Fundamental Rules (FR) and Supplementary Rules (SR)

P & T FHB Volume I and Postal FHB Volume II

Rules relating Children Education allowance and reimbursement of Tuition fees.

CGEGIS Rules, 1980

CCS (GPF) Rules, 1961

Central Services (medical Attendance) Rules, 1944 and CGHS Guidelines issued by Directorate

New Pension Scheme, 2004 and its amendments

CCS Pension Rules, 1972 and its amendments

CCS Commutation of Pension Rules, 1981

Postal Manual Volume II, except:

Chapter III – Appeals and Petitions.

Chapter IV – Personal matters

Chapter V – Security Deposits

Chapter VII – Forged Counterfeit stamps, defaced postage stamps, coins and currency notes.

Postal Manual Volume IV – Leave, Pension, Gratuities, Dealings on Examination, Recruitment rules of all Cadres and Establishment norms

Service Discharge Benefit Scheme, 2019

Paper III

Postal Manual Volume II :

Chapter III – Appeals and Petitions  
 Chapter IV – Personal matters  
 Chapter V- Security Deposits  
 Chapter VII – Forged Counterfelt stamps, defaced postage stamps, coins and currency notes  
 Postal Manual Volume III  
 Postal Manual Volume VIII  
 CCS (Conduct Rules), 1964  
 CCS (CCA) Rules, 1965  
 CCS (Temporary Service) Rules, 1965  
 GDS (Conduct and Engagement) Rules, 2011  
 Brochure on Casual Labourers and instructions on Casual labourer issue by DoP & T from time to time  
 Constitution of India  
 Short title, extent, commencement & definitions of Civil Procedure Code & Criminal Procedure Code:  
 Cr PC : Proclamation for person absconding, attachment of property of person absconding, claims and objections to attachments, release, sale & restoration of attached property.  
 Indian Evidence Act: Short title, extent & commencement of the relevancy of the facts:  
 i. Evidence may be given of facts in issue and relevant facts  
 ii. Relevance of facts forming part of same transaction,  
 iii. Facts which are the occasion,  
 iv. Cause or effect of facts in issue, motive, preparation and previous or subsequent conduct.  
 v. Facts which need not be proved.  
 vi. Or oral evidence  
 vii. Of documentary evidence  
 Indian Postal Code: General Explanation:  
 i. Of punishments  
 ii. Of offences by or relating to public servants  
 iii. Of contempts of the lawful authority of public servants  
 iv. Of the criminal breach of contract of service  
 Instructions issued by Directorate and DoP & T on maintenance of APAR  
 Central Administrative Tribunal Act, 1985  
 Revenue Recovery Act, 1890  
 Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013  
 Public Accountant Defalut Act, 1850  
 Prevention of Corruption Act, 1988  
 Paper IV

25 Questions on English language  
 50 questions on current affairs (Minimum 10 questions each from field of Indian Economy and Polity, Sports, Culture & Science)  
 50 questions on Reasoning, Interpersonal skills, Mental Aptitude, Intelligence and Ethics  
 Nothing (approx. 200 words) and Drafting (approx. 200 words) on a given topic (25 marks each)  
 \*

F.No. 12-6/2017-UPE

Government of India  
 Ministry of Communications  
 Department of posts, (UPE Section)  
 Dak Bhawan, Sansad Marg, New Delhi 110 001.

Dated : 19<sup>th</sup> March 2018

To

All Heads of Circles/Units

Sub : Implementation of Seventh Central Pay Commission recommendations of Dress Allowances – regarding wearing of Uniform

Madam/Sir(s),

I am directed to say that as per the recommendation of 7<sup>th</sup> CPC, the Government vide DoE's OM No. 19051/1/2017-E.IV dated 2/8/2017 has decided to provide Rs. 5,000/- as dress allowance per year to the staff for the purchase of uniform. The Circle office has to ensure that all employees should wear the new khakhi colour dress on duty as approved by this Department.

A report regarding progress of wearing of the new dress on duty since April, 2017 onwards may kindly also be furnished immediately.

Yours faithfully,  
 (Prabhudas Xaixo)

Asstt. Director General (Bldg)

No. A-27023/3/2014-Estt. (AL)  
 Government of India  
 Ministry of Personnel, P.G. & Pensions  
 (Department of Personnel & Training)  
 Old INU Campus, New Delhi

Dated 9<sup>th</sup> May 2018

OFFICE MEMORANDUM

Sub : Clarification in respect of Children Education Allowance and Hostel subsidy – reg.

The undersigned is directed to refer to Ministry of Railways OM No. E(w)2014/ED-2/3 dated 18-4-2018 on the subject mentioned above and to say that the amount fixed for reimbursement of Children Education allowance will be Rs. 2250/- per month. This amount of Rs. 2250/- is fixed irrespective of the actual expenses incurred by the Govt. Servant.

(Sndeep Saxena)  
Under Secretary to the Government of India  
Ministry of Railways,  
(Shri Ashutosh Garg, Dy. Director, Estt. (Welfare) II)  
Railway Board,  
New Delhi

Government of India  
Ministry of Health and Family Welfare  
Department of Health & Family Welfare  
Directorate General of CGHS  
Nirman Bhawan, New Delhi 110 011  
No. Z 15025/33/2018/DIR/CGHS

Dated : 1<sup>st</sup> May, 2018

**OFFICE MEMORANDUM**

Sub : Clarification regarding issue of Medicines prescribed by Specialists beyond the period for which the medicines had been advised.

With reference to the above subject the undersigned is directed to state that this Ministry is in respect of representation from CGHS beneficiaries, particularly from Senior citizens regarding refusal of CGHS for issue of medicines prescribed by Specialists, immediately on expiry of the period for which the prescription has been issued. The matter has been reviewed by the competent authority in view of the difficulties faced by the CGHS beneficiaries and it is now decided that Medical Officers of CGHS can issue the same medicines to CGHS beneficiaries prescribed by the Specialists every after the expiry of the validity of the prescription in Chronic disease, where the clinical condition is stable and CGHS shall not insist on immediate revalidation by Specialists.

However, in cases of Chemotherapy and immunosuppressant treatment regular follow up from Specialists would be advisable.

These guidelines are in supersession of the guidelines issued earlier on the subject.

(Dr. D.C. Joshi)

Director, CGHS

Children Education Allowance – Employees are entitled to Rs. 2250 per month irrespective expenses actually incurred on education of Children

DoPT OM regarding Children Education Allowance and Hostel Subsidy.

No.A-27023/3/2014-Estt.(AL)  
Government of India  
Ministry of Personnel, P.G. and Pensions  
Department of Personnel & Training  
Old JNU Campus, New Delhi,

Dated: 9th May, 2018

**OFFICE MEMORANDUM**

Sub:- Clarification in respect of Children Education Allowance and Hostel Subsidy reg.

The undersigned is directed to refer to Ministry of Railways O.M. No.E(W)2014/ED-2/3 dated 18.04.2018 on the subject mentioned above and to say that the amount fixed for reimbursement of Children Education allowance will be Rs. 2250/- per month. This amount of Rs. 2250 is fixed irrespective of the actual expenses incurred by the Govt. Servant.

(Sandeep Saxena)  
Under Secretary to the Govt. of India  
GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF EXPENDITURE  
CENTRAL PENSION ACCOUNTING OFFICE  
TRIKOOT-II, BHIKAJI CAMA PLACE,  
NEW DELHI-110066 CPAO/IT&Tech/Revision (7th  
CPC)/19.Vol-III (E)/2018-19/15

23.04.2018

Office Memorandum

Subject:- Grant of Fixed Medical Allowance.

DOP&PW vide its OM No.45/57/97-P&PW(C) dated-19.12.1997 followed OM No. 4/25/2008-P&PW (D) dated-26.05.2010, OM No. 4/25/2008-P&PW (D) dated 29.11.2014 and OM No. 4/34/2017-P&PW (D) dated-19.07.2017 had introduced the payment of Medical Allowance to those pensioners who were not residing in the areas where no such outdoor facilities are available. An undertaking is required to be submitted by claimants to the effect that they are not residing in the areas where no such outdoor facilities are available. On the basis of this undertaking pension disbursing authorities shall make an entry in regard to grant of medical allowance in the both halves of PPO of the individual concerned and authorise payment of medical allowance. Such an undertaking can be obtained by Bank, Departmental PAO and Treasury, as applicable once every year alongwith other certificates, the pensioner is required to furnish.

As and when grant of medical allowance to a pensioner/family pensioner is authorised by the pension disbursing authority, intimation to this effect shall be sent to the CPAO/concerned Pay & Accounts Office in the prescribed proforma. The payment shall be made to the pensioner by the pension disbursing authority along with pension/ family pension of monthly basis.

All Heads of Government Accounts Department and CPPCs are advised to make the payment accordingly alongwith recovery made, if any.

(Praful Dabral)  
Sr. Accounts Officer (IT& Tech)

# PENSION POLICY FAQ UPDATED ON 18.4.2018

DoPPW has issued Pension Policy FAQ updated on 18.4.2018 on various pension related topics. Since it was updated recently, latest orders and clarification of Pension are incorporated in this FAQ

Frequently Asked Questions (FAQs)

(Central Civil Services)

## 1. PENSION POLICY

Last Updated : 18.04.2018

(1.1) Which rules govern pension and gratuity to the employees retiring from Central Government Civil Departments.

Pension and gratuity of the employees retiring from Central Government Departments is regulated by the Central Civil Services (Pension) Rules, 1972. There are separate rules regarding pension and gratuity of Railway employees and Defence personnel.

(1.2) Is the date of voluntary retirement treated as duty?

Yes, the date of voluntary retirement is treated as duty (Rule 5).

(1.3) Who is eligible for pension?

A Govt. servant appointed in a pensionable establishment on or before 31.12.2003 and retires from Government service with a qualifying service of 10 years or more is eligible for pension (Rule 2, 49).

(1.4) How is pension calculated?

W.e.f. 1.1.2006, pension is calculated @ 50% of emoluments (last pay) or average emoluments (for last 10 months), whichever is more beneficial to the retiring Govt. servant. (Rule 49).

(1.5) What happens to the departmental proceedings instituted against a Govt. servant during service and pending at the time of retirement? Can pension/gratuity be paid to a retiring, Govt. servant if Departmental/Judicial proceeding are pending against him at the time of retirement?

Department proceedings pending at the time of retirement are deemed to be the proceedings under Rule 9 and shall be continued and concluded by the same disciplinary authority and in the same manner. Thereafter, authority will submit a report recording its finding to the President. In such cases, only provisional pension is paid and gratuity is withheld till the conclusion of departmental proceedings and issue of final orders thereon by the competent authority.

(1.6) Can Departmental proceedings be instituted after retirement?

Departmental proceeding can be instituted after retirement subject to following conditions:-

(a) Sanction of the President shall be obtained before instituting such proceedings;

(b) The proceedings shall not be in respect of any event which took place more than 4 years such institution;

(c) Proceedings shall be conducted by such authority and in such place or the President may direct and in accordance with rules applicable to departmental proceedings in which an order of dismissal from service could be made in relation to the Govt. servant during his service.

(1.7) When is departmental or judicial proceeding deemed to be instituted?

(a) Departmental proceedings shall be deemed to be instituted on the date on which the statement of charges is issued to the Government servant or pensioner, or is the Government servant has been placed under suspension from an earlier dated, on such date;

(b) Judicial proceedings shall be deemed to be instituted (i) In the case of criminal proceedings, on the date on which the complaint or report of a Police Officer, of which the Magistrate takes contumace, is made, and (ii) In the case of civil proceedings, on the date the plaint is presented in the court.

(1.8) Can the pension/gratuity be withheld on conclusion of departmental/judicial proceedings?

The President reserves to himself the right of withholding a pension or gratuity, or both, either in full or in part, or withdrawing a pension in full or in part, whether permanently or for a specified period, and of ordering recovery from a pension or gratuity of the whole or part of any pecuniary loss caused to the Government, if, in any departmental or judicial proceedings, the pensioner is found guilty of grave misconduct or negligence during the period of service, including service rendered upon re-employment after retirement. Power to withhold/withdraw pension/gratuity is with President and UPSC is required to be consulted before any final orders are passed.

(1.9) Which pay is reckoned as emoluments for pension and gratuity?

The basic pay as defined in FR 9 (21) (a) (i) is reckoned as emoluments for pension. However, Non- Practicing Allowance granted to Medical Officers is also included in emoluments. For the purpose of Retirement/ Death gratuity, Dearness Allowance admissible on the date of retirement/ death is also treated as emoluments.

(1.10) Which pay is reckoned as emoluments for pension if the Government servant is on leave, suspension or deputation at the time of retirement?

(a) If a Government servant immediately before his retirement or death while in service had been absent from duty on leave for which leave salary is payable or having been suspended had been reinstated without forfeiture of service, the emoluments which he would have drawn had he not been absent from duty or suspended shall be the emoluments for the purposes of this rule. However, increase in pay (other than the increment) which is not actually drawn shall not form part of his emoluments.

(b) If a Government servant immediately before his retirement or death while in service had been absent from duty on extraordinary leave or had been under suspension, the period whereof does not count as service, the emoluments which he drew immediately before proceeding on such leave or being placed under suspension shall be the emoluments for the purposes of this rule.

(c) If a Government servant immediately before his retirement or death while in service, was on earned leave, and earned an increment which was not withheld, such increment, though not actually drawn, shall form part of his emoluments. However, such increment should have been earned during the currency of the earned leave not exceeding one hundred and twenty days, or during the first one hundred and twenty days of earned leave where such leave was for more than one hundred and twenty days.

(d) Pay drawn by a Government servant while on foreign service shall not be treated as emoluments, but the pay which he would have drawn under the Government had he not been on foreign service shall alone be treated as emoluments.

(1.11) Can a pension be withheld/withdrawn on grounds of misconduct after retirement?

Future good conduct is the implied condition for grant/continuance of pension. The appointing authority may, by order in writing, withhold or withdraw a pension or a part thereof, whether permanently or for a specified period, if the pensioner is convicted of a serious crime or is found guilty of grave misconduct.

(1.12) Can a pension, once authorized, be revised to the disadvantage of pensioner on grounds other than misconduct under Rule 8 and 9.

Except under Rule 8 and 9, pension once authorized after final assessment shall not be revised to the disadvantage of the Government servant, unless such revision becomes necessary on account of detection of a clerical error subsequently. No revision of pension to the disadvantage of the pensioner shall be ordered by the Head of Office without the concurrence of the Department of Pension and Pensioners' Welfare if the clerical error is detected after a period of two years from the date of authorization of pension. The question whether it is a case of clerical error or not would be decided by the administrative Ministry.

(1.13) What is the formula for revision of pension of pre-2006 pensioner/family pensioner?

In terms of para 4.1 of OM No.38/37/08-P&PW(A) dated 1.9.2008, the pension/family pension will be consolidated w.e.f. 1.1.2006 by adding together (i) The existing pension/family pension,(ii) Dearness Pension, where applicable, (iii)Dearness Relief @24% of basic Pension/Basic Family Pension plus dearness pension as admissible vide OM No.42/2/2006-P&PW(G) dated 5.4.2006 and (iv) Fitment weightage @40% of the existing pension/family pension. Where the existing pension at (i) includes the effect of merger of 50% of DR w.e.f. 1.4.2004, the existing pension for the purpose of fitment weightage will be re-calculated after excluding the merged DR of 50% from the pension.

The amount so arrived at will be regarded as consolidated pension/family pension w.e.f. 1.1.2006. The fixation of pension will be subject to the provision that the revised pension, in no case shall be lower than 50% of the minimum of the pay in the pay band plus the grade pay corresponding to the pre-revised pay scale from which the Govt. servant retired. The minimum of pay is the pay band/pay scale is to be reckoned in accordance with DoPPW OM No. 38/37/08-P&PW dated 30.07.2015.

(1.14) Whether all pre-2006 pensioners/family pensioners would get benefit under Department of Pension and Pensioners' Welfare O.M. NO.38/37/08- P&PW (A) dated 28.1.2013 (now OM dated 30.07.2015)?

There will be no change in the pension of those pre-2006 pensioners whose pension (as revised with effect from 1.1.2006) is already equal to or more than this minimum limit mentioned in the OM dated 28.01.2013 and 30.07.2015. In the case of family pensioner also the minimum family pension as mentioned in Col.10 of the Annexure to the OM dated 28.1.2013 shall be payable if the amount of family pension (w.e.f. 01.01.2006) is equal to or more than this minimum family pension, the same family pension shall

continue to be paid.

(1.15) What are the provisions regarding revision of pension of pre-2016 pensioners after 7th CPC?

Orders were issued vide OM No. 38/37/2016-P&PW(A) dated 04.08.2016 for revision of pension of pre-2016 pensioners by multiplying the pre-revised pension by a factor of 2.57. This was to be done by the Pension Disbursing Authorities/Banks.

Further orders were issued vide OM No. 38/37/2016-P&PW(A) dated 12.05.2017. As per this OM, the revised pension/family pension w.e.f 01.01.2016 of all Central Civil Pensioners/family pensioners, including CAPF's, who retired/died prior to 01.01.2016, shall be revised by notionally fixing their pay in the pay matrix recommended by the 7th CPC in the level corresponding to the pay in the pay scale/ pay band and grade pay at which they retired/ died. This will be done by notional pay fixation under each intervening Pay Commission based on the Formula for revision of pay.

While fixing pay on notional basis, the pay fixation formulate approved by the Government and other relevant instructions on the subject in force at the relevant time shall be strictly followed. 50% of the notional pay as on 01.01.2016 shall be the revised pension and 30% of this notional pay shall be the revised family pension w.e.f.

01.01.2016 as per the first Formulation. In this case of family pensioners who were entitled to family pension at enhanced rate, the revised family pension shall be 50% of the notional pay as on 01.01.2016 and shall be payable till the period up to which family pension at enhanced rate is admissible as per rules. The amount of revised pension/ family pension so arrived at shall be rounded off to next higher rupee.

The pension/ family pension already revised in accordance with this Department's OM No. 38/37/2016-P&PW(A) (ii) dated 04.08.2016 or the revised pension/ family pension as worked out in accordance with OM dated 12.05.2017 shall be granted to pre-2016 central civil pensioners as revised pension/ family pension w.e.f. 01.01.2016. In cases where pension/ family pension being paid w.e.f. 01.01.2016 in accordance with this Department's OM No. 38/37/2016-P&PW(A) (ii) dated 04.08.2016 happens to be more than pension/ family pension as worked out in accordance with para 4 above, the pension/ family pension already paid shall be treated as revised pension/ family pension w.e.f. 01.01.2016.

(1.16) Is any ready reckoner available for revision of pension of pre-2016 pensioners by notional pay fixation method?

A Concordance Table for fixation of notional pay of pension/ family pension of employee who retired/ died in various grades of Vth/ VIth CPC period has been prepared and circulated on 06.07.2017. These Concordance Tables are available on the website of this Department, i.e. dopppw.gov.in and pensionersportal.gov.in.

(1.17) Is there any online calculator available for fixation/ revision of pension?

A calculator for calculation/ revision of pension/ gratuity is available on the website of this Department, i.e. dopppw.gov.in and pensionersportal.gov.in.

1.18) What is the amount of minimum and maximum pension after Seventh CPC?

The pension shall not be less than Rs.9000/- (excluding the element of additional pension to old pensioners) and shall not be more than 50% of the highest pay in Government i.e Rs 1,25,000/- w.e.f. 01.01.2016.

Contd. P. No. 8

Date of Publication : 21-5-2018  
RNI No. 43028/85

Date of Posting : 24, 25-5-2018  
Regd. No. DL(ND)-11/6030/2018/19-20

## GENERAL SECRETARY'S LETTER

**FEDERAL SECRETARIAT MEETING:** The federal secretariat meeting was conducted on 01/04/2018 in Chennai. Shri T.N Rahate, President FNPO presided over the meeting and unanimously decided to nominate Shri D. Kishan Rao as Secretary General. Further decided to hold the FWC meeting in July 2018 to elect new Secretary General for our federation.

**GENERAL SECRETARIES MEETING:** Secretary General FNPO & NFPE decided to hold PJCA meeting on 16/05/2018 at New Delhi . The outcome of the meeting will be published in the next issue.

**NO SPECIAL ALLOWANCE TO ACCOUNTANTS OF PO & RMS W.E.F. 01.07.2017 :** Our union take up the issue with Department to grant Special Allowance to Accountants of PO & RMS on 27/04/2018. Department has informed us that the

Ministry of Finance, Department of Expenditure has not agreed to consider our request.

**POOR RECEIPT OF CHQ QUOTA:** Our CHQ has not yet received quota from many divisions. After AIC, I appeal to all circle secretaries, request to instruct your Division secretaries to pay the due quota to CHQ in time.

**CSI ISSUES IN RMS:** Some of the circles sent CSI issues with the CHQ. Those issues were taken to the Member Postal Services Board by the CHQ and the detailed letter on the above issues which was sent by us has been published as Editorial. Further the issues notified as one of the subjects in the forthcoming periodical meeting.

Yours fraternally,

  
N.K.TYAGI, General Secretary

(1.19) From where can we download the pension /nomination Forms ?

All forms are available at the website of Department of Pension & Pensioners Welfare.

(1.20) When can a Government servant apply for voluntary retirement?

Under Rule 48, a Government servant can apply for voluntary retirement after completion of 30 years of qualifying service. Under Rule 48-A, he can apply for voluntary retirement after completion of qualifying service of 20 years. Under FR 56 (k) he can apply for voluntary retirement on attaining the age of 50 years (for Gr. A & B) and 55 years (in other cases).

(1.21) Whether older pensioners will get higher rate of pension?

Yes, from 1.1.2006, the quantum of pension/family pension available to old pensioners/family pensioners has been increased as follows:- O.M.No. 38/37/08- P&PW(A) dated 2.9.2008 .

additional Pension

(1.22) Is additional pension admissible to old family pensioners also?

Yes, the rates related to additional pension as applicable in the case of old pensioners hold good for family pensioners, as well.

(1.23) Whether the provision of added years in qualifying service for computation of pension is still in force?

The benefit of added years of qualifying service for computation of pension/related benefits has been withdrawn w.e.f. 01.01.2006.

(1.24) Whether the provision of added years in qualifying service has been withdrawn for calculating gratuity also?

Yes, w.e.f. 01.01.2006.

(1.25) Whether the additional pension/family pension available to old pensioners would be payable from the date of attaining age of 80 years or above or from the first day of the month in which the date of birth falls?

The additional quantum of pension/family pension, on attaining the age of 80 years and above, would be admissible from the 1st day of month in which his date of birth falls. For example, if a pensioner/family pensioner completes age of 80 years in the month of August 2008, he will be entitled to additional pension/family pension w.e.f. 1.8.2008.

Those pensioners/family pensioners whose date of birth is 1st August, will also be entitled to additional pension/ family pension w.e.f. 1.8.2008 on attaining the age of 80 years and above

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