

By Entry DG Dak

No. 17-15/onlineportal/2024-Inv
भारत सरकार/Government of India
संचार मंत्रालय / Ministry of Communications
डाक विभाग/ Department of Posts
सतर्कता शाखा/ Vigilance Unit

डाक भवन, संसद मार्ग,
Dak Bhawan, Sansad Marg
नई दिल्ली /New Delhi – 110001
Dated : 08.09.2026

To

All HoCs

Sub: Regarding VC on 10.09.2026 for Demonstration of Data Entry Module for Investigation and Vigilance in preparation for nationwide Roll-out.

Madam/Sir,

With respect to the captioned subject, I am directed to inform that the Data Entry Module for loss & fraud cases (a part of Investigation Module) is scheduled for roll-out on **15.09.2026**. To prepare for the roll-out, a Video Conference (VC) on **10.09.2026 (Thursday)** from **1030 hrs onwards** will be hosted by CEPT along with nominated members from Maharashtra and Andhra Pradesh Circles (Pilot Circles).

2. During the VC, CEPT along with nominated members from Maharashtra and Andhra Pradesh Circles will provide a detailed demonstration of the Data Entry Module for familiarisation and training purpose. The VC will provide an opportunity to the concerned Staff upto Divisional Level in the Circles to understand the functionality and workflow of the module and seek clarifications, if any, before roll-out. The Operational Guide for the module will also be shared for ready reference.

3. All Circles are requested to ensure participation of the concerned officers/officials in the VC.

Yours faithfully,

(रवि मिह्रा)/(Ravi Midha)
सहायक निदेशक/Assistant Director(सीसीएस/CCS)

Copy to:

- 1. CPMGs, MH & AP Circles**-with request to nominate the members who will present the Data Entry Module during the VC.
- 2. GM (CEPT)**- CEPT is requested to share the VC Link with all Circles and Postal Directorate on 09.09.2026. It is also requested to share the operating guide/SOP on Data Entry Module by the evening of 8th Sep, 2026.
- 3. DDG (Technology)**- for information please.

