

**Government of India
Ministry of Communication
Department of Posts, PAF Wing
Tech Section, Dak Bhawan,**

Sansad Marg, New Delhi - 110001

Dated: 12th February 2025

OFFICE MEMORANDUM

Sub: Optimal Utilization of resources at Post Offices for Business Activities - Identification of Non-Core Business activities at DDO Level, to be handled by the PAOs - Formation of Committee - reg

This is regarding transformation of the Department of Posts from "Cost Centre" to "Profit Centre". This requires revamping the Department in a wide range of business activities with the support of technology and adequate human resources. It is imperative to optimize resources, streamline financial operations, and enhance focus on the Business. With the Department's expanding business profile, non-core business activities handled by the DDOs may be handled at PAOs for optimal utilization of the resources at Post Offices for Business needs.

2. In this connection, the following Committee is formed with the Terms of Reference, as mentioned below, with the approval of Secretary (Posts).

Committee:

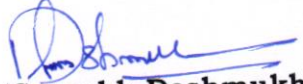
1. Shri Vineet Mathur, CPMG, MP Circle - **Chairperson**
2. Shri Ajay Singh Chauhan, PMG (Mails & BD), Delhi Circle
3. Sh. Rajeev Kandpal, GM (Finance), Gujarat Circle
4. Shri Vivek Daksh, DDG (PO), Postal Directorate
5. Shri Abhijeet Bansode, DPS (HQ), Maharashtra Circle
6. Sh. Shailesh Bansal, DAP, Uttar Pradesh Circle
7. Ms. U. Sai Pallavi DAP, Telangana Circle
8. Saurabh Deshmukh, Director (Accounts), Postal Directorate

Terms of Reference:

1. Existing activities carried out at DDO level in all the Wings of the Department.
2. Examine the need to transfer the non-core business function to PAOs.
3. Pros and Cons of transferring the non-core business function to PAOs.
4. Identification of the non-core business function to be transferred to PAO, with road map for transition, if any.
5. Technological enablement, in case the proposal is found viable.

:: 2::

The Committee is requested to submit their report within 4 weeks from the date of formation.


(Saurabh Deshmukh)
Director(Accounts)

Copy issued to:

1. PPS to Secretary (Posts)
2. PPS to DGPS
3. PPS to Member(O)
4. PSO to Sr. DDG(PAF)
5. Chairperson of the Committee
6. Members of the Committee
7. Office Copy