

No. R-01/12/2026-SPG-DOP (Part-I)

Government of India
Ministry of Communications
Department of Posts
Personnel Division

Dak Bhawan, Sansad Marg
New Delhi-110 001
Dated: 19.10.2026

OFFICE MEMORANDUM

Subject: Additional Charge arrangements on the vacant posts of the Senior Administrative Grade and Junior Administrative Grade of the Indian Postal Service, Group 'A' in Postal Circles/Units – regarding.

The undersigned is directed to refer to the Directorate's Order of even number dated 16.10.2026 regarding transfers and postings in the Senior Administrative Grade (SAG) and Junior Administrative Grade (JAG) of the Indian Postal Service, Group 'A' and to convey the orders of the Competent Authority for the following additional charge arrangements in respect of the posts rendered vacant as a result of the said transfers/postings:

Part-I: Senior Administrative Grade (SAG)

A	Vacant Post	Post to which Charge is assigned
1.	PMG Logistics, Delhi Circle	DDG (MO), Postal Directorate
2.	PMG North Karnataka Region, Karnataka Circle	PMG South Karnataka Region, Karnataka Circle
3.	PMG Logistics, Lucknow, Uttar Pradesh Circle	PMG Bareilly Region, Uttar Pradesh Circle
4.	PMG HQ Region, Lucknow, Uttar Pradesh Circle	PMG Bareilly Region, Uttar Pradesh Circle

Part-II: Junior Administrative Grade (JAG)

Sr. No.	Vacant Post	Post to which Charge is assigned
1.	DPS HQ, Ranchi, Jharkhand Circle	DPS HQ, Bihar Circle
2.	DPS, Agra Region, Uttar Pradesh Circle	DPS, Kanpur Region, Uttar Pradesh Circle

2. The officers indicated against the respective posts shall hold such additional charge, in addition to their own duties and without any extra remuneration, with immediate effect and until further orders or till the regular incumbent joins the post/posts, whichever is earlier.

3. **The officers shall assume the charge immediately latest by today without fail.**

4. It is also reiterated that all the arrangements on the vacant posts of the SAG and JAG of IPoS in the Postal Circles shall continue to be decided from the Postal Directorate only. However, the CPMsG of the respective Circles may make arrangements for short-term vacancies in above grades for smooth functioning of the Circles/Units, such as those arising from officers being on leave, etc.

This issues with the approval of the Competent Authority.


(Kaushik Banerjee)
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To:
All the CPMSG (Through India Post Website)

Copy to:

1. PSO/Sr. PPS to Secretary (Posts) / DG (Postal Services)
2. Sr. PPS/PPS to All Members, Postal Services Board
3. CVO & Sr. DDG (Vigilance) / Sr. DDG (PAF)/Sr. DDG (PAT) / CGM (PLI/Parcel & CCS)
4. Addl. DG, APS / Director, RAKNPA, Ghaziabad
5. JS & FA, Department of Posts
6. All DDGs, Postal Directorate / GMs (PLI/Parcel & CCS)
7. All Directors, Postal Training Centres
8. GM, CEPT, Mysuru with the request to upload the order on India Post website
9. e-Office notice board
10. Guard File


(Ajay Kumar)
Assistant Director (SPG-I)